



MiSGMP Board of Directors Meeting

January 18, 2017 – Lansing Center, Lansing

Members Present (a quorum was present)

Laurie Nickson, President
Leonard LaFrance, 2nd Vice President
Annette Pepper, Secretary
Chris Ward, Director

Diane Dick, 1st Vice President
Debbie Kopkau, Past President
Tammy Novak, Director

Guest: Heidi Schmitt

Absent

Stacy Yerby, Treasurer

Agenda

Welcome	L. Nickson
Laurie Nickson called the meeting to order at 9:18am	
Establishment of a Quorum	L. Nickson
Bill of Rights	L. Nickson
Approval of Consent Agenda	L. Nickson
Approval of December 2016 Board Meeting Minutes Correction: under revenue report take off 'look up' note.	
Committee Reports Received, Report Only	
Advertising/Sponsorships	D. Dick
Communication	L. LaFrance
Education	A. Pepper
GMS Certificate	D. Kopkau
Registration (Pull)	D. Dick
Committee Reports, Nothing to Report	
Honors and Awards	D. Kopkau
Membership (Pull to talk about the ambassador program)	T. Novak
Special Events	L. Nickson

Financial Reports
Review of Financials

L Nickson for S. Yerby

BANK BALANCES	11/30/16	12/31/16
Checking	\$25,302.25	\$23,828.96
Other	\$12,058.39	\$12,058.88

Review of Income/Expenses	S. Yerby
Review of Bank Statement	S. Yerby
Review of Bills to Pay	S. Yerby
Check Register Sign-off	D. Kopkau

Committee Reports, Discussion/Action Needed

Registration

L. Nickson

There has been excessive 'walk-ins' at monthly meetings creating difficulties with the facilities and food service. The new registration process/policy:

- 1) Monthly meeting registration will close at 5 pm the Friday before the monthly meeting.
- 2) The website will state that registration is closed and anyone not registered, wishing to attend, must contact Annette Pepper to see if s/he can be accommodated.
- 3) We are no longer accepting 'walk-in' registrations; must have pre-approval.
- 4) The registration reminder will include the deadline time/date.

Membership

Ambassador program: The ambassador program is to encourage people to come to a program, to welcome new members, and to get more people engaged in meetings and in the 'business' of MiSGMP..

AEC

C. Ward

- Andy Silver is printing and bringing prom flyers for today's meeting. Pricing will be the same as last year. Need to review the sponsor list and see if any sponsorships are left. Big house tour Tuesday evening. Janice Harvey will coordinate the welcome event with the hotel.

Community Service

A. Pepper

Community Service Projects have been chosen for the year:

- Q1: Mittens for Detroit (Stacy got with Director, this is a perfect time to collect AND at clearance prices!)
- Q2: Lansing City Rescue Mission "pack the pantry":
<http://www.bearescuer.com/pdfs/CRMFoodDrive.pdf>
- Q3: Backpack School Supplies for Bay City (I read about this online and school supplies will be on sale this quarter). I emailed Sonja to see if she knows about this and could be our contact person.
- Q4: House of Promise - Lansing Assist those involved in sex trafficking and sexual abuse. (They are working on getting an actual house, then will need kitchen supplies, etc.).
- Discussion on possibility of organizing a workday somewhere, or organize a service project as part of the AEC. Not possible for AEC 2017.
- Consider adding time before/after a monthly meeting for a community service project.
- Announce at each monthly meeting how much has been collected to date for that quarter's charity, and remind people of specific things/ways to donate.

Marketing

L. Nickson for S. Yerby

- Information about calendar strips from Halo with all of the MiSGMP meeting dates on them was distributed. Decision to print in one color with MiSGMP dates circled or invert color of those dates. To be given to current members and used at marketing events for potential members.

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Nominations and Elections

D. Kopkau

- Heidi Schmitt has been approved by National to fill the vacant Director position.

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Scholarships

L. Nickson for S. Yerby

- Scholarship criteria reviewed. Scholarships for student and educator members added with additional criteria. Edits: Remove language about advance funds for pre-payment; Educational Institution not Education Institution.

2016-2017 MiSGMP Chapter Operations Plan

L. Nickson/Board Members

- Add four additional people have committed to the GMS program.

National Update

L. Nickson

- National policy changes:
 - o Requirement changed regarding number of membership meetings/programs annually. New policy: a minimum of 6 core competencies programs annually. Programs are not required to be face-to-face.
 - o Requirement changed regarding number of board meetings annually. New policy: a minimum of 6 chapter board meetings annually with a minimum of 3 of the 6 being face-to-face.

Discussion: MiSGMP will not hold a board meeting at NEC. February 2017 board meeting will be 9-11:15. Thought is to continue holding board meetings prior to monthly meetings but starting at 9:45 am instead of 9:00 am unless there's an issue or issues requiring more time. Continue to meet monthly and reassess at June 2017 board retreat.

- Laurie is serving on the joint leadership committee.
- Nick Stratton is serving on the NEC 2018 and Beyond committee..

Other:

Cumulative Committee Membership List

L. Nickson

- Suggestion to keep a list of all committee members, by committee, and update annually at a minimum. Tammy volunteered to create/maintain this list

UEP Vendor Show, February 1, 2017

- Stacy and Heidi will staff the table; Tammy will go as a planner.

Next Board Meeting – February 15, 2017, 9:00–11:15 am; Greater Lansing Board of Realtors

Meeting Adjourned at 11:10am.

Respectfully submitted,
Annette Pepper, Secretary