



**MISGMP Board of Directors Meeting**

**February 15, 2017 – Greater Lansing Board of Realtors**

**Members Present** (a quorum was present)

Laurie Nickson, President  
 Debbie Kopkau, Past President  
 Tammy Novak, Director  
 Chris Ward, Director

Diane Dick, 1<sup>st</sup> Vice President  
 Annette Pepper, Secretary  
 Heidi Schmitt, Director

**Absent**

Lenard LaFrance, 2<sup>nd</sup> Vice President

Welcome	L. Nickson
Laurie Nickson called the meeting to order at 9:17am	
Establishment of a Quorum	L. Nickson
Bill of Rights	Board Members
Approval of Consent Agenda	L. Nickson
Approval of January 2017 Board Meeting Minutes	
- Minutes were approved as presented.	
Committee Reports Received, Report Only Communication	L. LaFrance
Committee Reports, Nothing to Report	
Community Service	A. Pepper
Education	A. Pepper
Honors and Awards	D. Kopkau
Nominations and Elections	D. Kopkau
Special Events	L. Nickson
Financial Reports	
Review of Financials	S. Yerby

<b>BANK BALANCES</b>	<b>12/31/16</b>	<b>1/31/17</b>
Checking	\$23,828.93	\$24,202.03
Other	\$12,058.88	\$12,059.40

Review of Income/Expenses	S. Yerby
Review of Bank Statement	S. Yerby
Review of Bills to Pay	S. Yerby
Check Register Sign-off	D. Kopkau

- Financials were approved as presented.

#### Committee Reports, Discussion/Action Needed

##### Advertising and Sponsorships

D. Dick

- Diane will follow up with those with outstanding invoices.
- Diane will follow up with the sponsors to choose a monthly program,
- Traverse City will sponsor a breakfast at AEC.

##### AEC

C. Ward

- Core competencies request sent to Garland at SGMP
- Presenters are confirmed and contracts generated
- Karaoke is entertainment Wednesday night
- Looking for a DJ or some form of entertainment for Tuesday night
- Sponsorships still available – Leonard sent out email to suppliers with sponsorship opportunities available.
- Scholarship responsibility letters ready and to be sent after awardees determined at today's meeting.
- Trip to UM big house Tuesday, late afternoon.
- State of the Chapter will include opportunities for each board liaison or committee chair to highlight the work of the committees.

##### GMS Certificate

D. Kopkau

- Debbie sent an email to members that did not have their GMS and discovered many of them did have their GMS. When membership rosters are uploaded it is overwriting information about the date that they received/renewed their GMS. Debbie to reach out to Michelle Milligan to discuss fixing this in Star Chapter.
- Annette to email excel list of recent past programs with core competencies listed to Leonard to replace list currently on website.

##### Marketing

S. Yerby

- February UEP show follow up –inexpensive show to go to, interest generated.
- Calendar strips were shipped to Leonard, to be distributed at AEC.

##### Membership

T. Novak

- Membership contest/drive kick-off at AEC.
- 'Winner' to select from following prizes: MiSGMP shirt; 1 dozen bagels, cream cheese and orange juice delivered to the winner's office; complimentary registration to the September Awards Banquet and Auction. Contest to run through June.
- Calls being made based on the spreadsheet received from SGMP.

##### Registration

D. Dick

- Need to amend language on the website regarding registration deadline.

##### Scholarships

S. Yerby

- AEC Scholarships – reviewed applications received.
- Full AEC scholarships awarded to Charnita Alexander, Anissa Damon, Jocelyn Davis, Pam Frankenberger and Heather Woods.
- \$750 for registration budgeted; \$3,330 for overnights.

##### National Update

L Nickson

##### NEC MiSGMP Scholarship Application

- Application from SGMP distributed with proposed changes for Michigan – language edits and addition of student and educator criteria.
- Laurie to send our proposed changes to Gilmer trustees for review and approval.
- MiSGMP NEC Scholarship deadline is 5 pm, March 31, 2017.
- Applicants to be notified on/before April 14, 2017.

2016-2017 MiSGMP Chapter Operations Plan

L. Nickson/Board Members

- Please review and sent updates to Laurie.

Other

- Discussion of March and April board meeting dates/times. Brief meeting at AEC in March. Early April date TBD.

Meeting adjourned at 11:09am

Next Board Meeting – 12:00pm, March 9, 2017, Holiday Inn Near University of Michigan, Ann Arbor

Respectfully submitted,  
Annette Pepper, Secretary